



Salem Elementary School District #111
1300 Hawthorn Road
Salem, Illinois 62881

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| Office Record |
| Date Rec'd _____ |
| Checked By _____ |
| Date Filed _____ |

**APPLICATION FOR SUPPORT STAFF
 EQUAL EMPLOYMENT EMPLOYER**

This School District does not discriminate against any applicant for employment because of physical or mental abilities unrelated to his or her ability to fill the position or because of the race, sex, color, religion, age, national origin or ancestry of the applicant.

Name _____ S.S.N. _____

Present Address _____
 _____ City ST Zip

Current Telephone Number _____ Permanent Telephone Number _____

Permanent or Reference Address (where someone would likely know your location at any time)
 Name _____ Address _____
 City _____ ST _____ Zip _____ Phone _____

Specific Position(s) Applied for:

- | | | |
|--|---|---|
| <input type="checkbox"/> Computer Technician | <input type="checkbox"/> Secretarial/Clerical | <input type="checkbox"/> Student Supervisor |
| <input type="checkbox"/> Health Aide | <input type="checkbox"/> Custodial | <input type="checkbox"/> Teacher Aide |
| <input type="checkbox"/> Food Service | | |

When would you be available? _____

What is your present salary? Annual _____

Do you hold an Illinois Teacher Aide Certificate? Yes No

Have you ever been dismissed or asked to resign a position? Yes No

Are you aware of any reason you would not be able to perform the duties required of the position for which you are making an application? Yes No

If yes, please explain. _____

Have you ever been convicted of a felony? Yes No

If yes, give date and nature of violation: _____

No applicant for employment will necessarily be rejected because of a conviction of a criminal offense or a reported illness or injury.

Are you a former District 111 employee? Yes No Date of employment _____

Have you applied for work here during the past 12 months? Yes No

If yes, when: _____ For what position: _____

Please Indicate Referral Source to District #111 Schools For Employment

- Employee Newspaper Web Site Local Employment Office Other

EDUCATION

| School | Date | | Name of School | City | Course | Graduate |
|---------|------|----|----------------|------|--------|----------|
| | From | To | | | | |
| Grammar | | | | | | |
| High | | | | | | |
| College | | | | | | |
| Other | | | | | | |

EXPERIENCE (ENTER LAST JOB FIRST)

| Name & Address of Company | Date | | Position or Duties | Starting Salary | Final Salary | Reason for Leaving |
|---------------------------|------|----|--------------------|-----------------|--------------|--------------------|
| | From | To | | | | |
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References (No Relatives)

Letter of Reference Should Accompany this Application

| Name | Address | Phone | Occupation |
|------|---------|-------|------------|
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I hereby certify that the statements above are true and complete to the best of my knowledge. If any of the foregoing information is untrue in any respect, I understand that such false statement shall be grounds for termination of my contract with the Salem Elementary School District and it would make it a class A misdemeanor for an applicant for a certificated school position to willfully make false statements on the application for employment.

By signing this application I authorize Salem Elementary School District #111 to request information from any of my former employers to provide said Salem Elementary Schools with all such information, including a written reference, as requested by the Salem Elementary Schools. I further understand that if I accept a contract to work in the Salem Elementary School District #111, the above factual statements are to become a part of my permanent record.

Signature of Applicant

Date