

**PROCEEDINGS OF THE REGULAR MEETING
OF THE SALEM ELEMENTARY SCHOOL DISTRICT NO 111
BOARD OF EDUCATION**

September 18, 2017

The Salem Elementary School District No 111 Board of Education met in regular session on Monday, August 14, 2017 at 6:15 P.M. at Hawthorn School.

Board Members Present: John Gaston, Michelle Barbee, Brad Crow,
Patty Squibb, Kristyn Burton, Kerri Richards, Alisha Ambuehl

Board Employees: Leslie Foppe, Connie Graham, Marty Adams, Melanie Becker,
Tyler Lux, Suzie Worman, Jacob Burkett, Mike Pugh

1. **Call the Meeting to order:** President Barbee called the regular board meeting to order at 6:15 P.M.
2. **Approve Agenda:** Motion to approve agenda of September 18, 2017 made by Crow seconded by Burton. Roll Call Vote: Crow-Yes, Ambuehl-Yes, Richards-Yes, Squibb-Yes, Burton-Yes, Barbee-Yes, Gaston-Yes.
3. **Consent Agenda:** Motion to approve Consent Agenda made by Gaston, seconded by Crow. Roll Call Vote: Gaston-Yes, Crow-Yes, Ambuehl-Yes, Richards-Yes, Squibb-Yes, Burton-Yes, Barbee-Yes.
 - A. Approve Open and Closed minutes from August 14, 2017 Regular Board Meeting Open
 - B. Approve Current Bills and Payroll
 - C. Approve Treasurer's Report
 - D. Approve Posting Requirements for contracts over \$25,000.
 - E. Approve the Teacher and Administrator Salary and Benefits Report
4. **Welcome Visitors:** President Barbee welcomed Toby Guillion, Dianne Howe, Liz Dowell.
5. **Public Comments:** None
6. **Cafeteria Report:** Dr. Foppe presented cafeteria report (attached)
7. **Technology Report:** Jacob Burkett presented the technology report (attached)
8. **Superintendent's Report:**
 - A. **Presentation of FY 2018 Budget:** Dr. Foppe asked if there were any further questions concerning the budget or funding from the state.
 - B. **School Funding Update:** Dr. Foppe presented above.

- C. **NT3 Grant Update:** Dr. Foppe informed the board that the NT3 grant is underway. Dr. Foppe reviewed the grant and the \$47,000 we will receive for professional development. The administration will be doing most of the work but there is additional work for the teachers. Thank you to Jacob for creating a program so the documents required can be done on the computer.
 - D. **Building Update:** Dr. Foppe reported that the in school suspension/detention room is done. Gym doors painted and hardware is being installed. Computer lab conduit is installed and Jacob will run the wire.
9. **Discussion items**
- A. **Building Reports:**
 - Mr. Adams presented the Hawthorn report.

 - Mr. Lux presented the Franklin Park report

 - Mrs. Becker reported on the starting of CATS for the new year.
 - B. **Athletic Report:** Suzie Worman reported baseball and softball will be starting their regionals on Thursday in Mt. Vernon. Cross country is off and running with big turnout for the Lee Evans meet. Ms. Worman reported that they have interviewed for the dance team coach and will recommend Jillian Williams. Ms. Worman also stated that they are looking into Donkey Basketball for a fund raiser.
 - C. **Press Plus Issue #95:** The policy committee met before the meeting and reviewed policies. There were minimal changes and recommends the approval of the first reading.
 - D. **District Employee Handbook:** Dr. Foppe presented for review the District Employee Handbook. Bushue and the administration have been working on this document. The handbook has law, policy and contract language for all employees.
 - E. **Resolution in Increase Revolving Fund Account:** Dr. Foppe presented to the board the resolution to increase the revolving fund from \$500 to \$1500. The revolving fund account is mainly used for referees and umpires.
 - F. **Copier Lease:** Dr. Foppe discussed with the board lease for new copiers. After review with Xerox and GFI Digital Dr. Foppe's recommendation will be GFI Digital.

G. Field Trips: The administration is presenting the following trips for approval
3rd grade to St. Louis Zoo on October 20, 2018
7th grade Beta Trip to Springfield on April 20, 2018
8th grade Beta Trip to Chicago on May 17 and 18, 2018

H. Resignation of Board Member: President Barbee presented her letter of resignation from the board due to not living in the district anymore. Mrs. Barbee stated that it has been an honor to serve on the board.

I. Kitchen Position: Dr. Foppe stated after interviews Ann Johnston will be the recommendation for the full time kitchen position.

J. Approve Employment for Dance Coach Position: After interviews Mr. Lux and Ms. Worman will recommend Jillin Williams for the dance coach position.

10. Items Requiring Action/Approval:

- A. Approve the FY 2018 School Budget:** Motion of Approve FY 2018 School Budget as presented made by Crow seconded by Gaston. Roll Call Vote: Crow-Yes, Ambuehl-Yes, Richards-Yes, Squibb-Yes, Burton-Yes, Barbee-Yes, Gaston-Yes.
- B. Approve First Reading of Press Plus Issue #95:** Motion to approve First Reading of Press Plus Issue #95 made by Ambuehl, seconded by Squibb. Roll Call Vote: Ambuehl-Yes, Richards-Yes, Squibb-Yes, Burton-Yes, Barbee-Yes, Gaston-Yes, Crow-Yes.
- C. Approve District Employee Handbook:** Motion to Approve District Handbook made by Gaston, seconded by Richards. Roll Call Vote: Gaston-Yes, Crow-Yes, Ambuehl-Yes, Richards-Yes, Squibb-Yes, Burton-Yes, Barbee-Yes.
- D. Approve Resolution to increase Revolving Fund Account:** Motion to Approve Resolution to Increase Revolving Fund Account to \$1,500 made by Burton, seconded by Gaston. Roll Call Vote: Burton-Yes, Barbee-Yes, Gaston-Yes, Crow-Yes, Ambuehl-Yes, Richards-Yes, Squibb-Yes.
- E. Approve Copier Lease:** Motion to Approve Copier Lease with GFI Digital made by Crow, seconded by Richards. Roll Call Vote: Crow-Yes, Ambuehl-Yes, Richards-Yes, Squibb-Yes, Burton-Yes, Barbee-Yes.
- F. Accept Resignation of School Board Member:** Motion to accept with regret and appreciation for years of serve the resignation letter from Michelle Barbee as Board Member made by Gaston, seconded by Burton. Roll Call Vote: Gaston-Yes, Crow-Yes, Ambuehl-Yes, Richards-Yes, Squibb-Yes, Burton-Yes, Barbee-Abstain.

- G. Approve Election of Board President:** Vice President Gaston asked for nominations for Board President. John Gaston and Alisha Ambuehl were nominated. Mrs. Ambuehl respectfully declined the nomination. There were no other nominations. Motion to Approve John Gaston as Board President made by Ambuehl, seconded by Richards. Roll Call Vote: Ambuehl-Yes, Richards-Yes, Squibb-Yes, Burton-Yes, Gaston- Abstain, Crow-Yes.
- H. Approve Election of Board Vice President:** President Gaston asked for nominations for Board Vice President. Alisha Ambuehl was nominated with no other nominations. Motion to Approve Alisha Ambuehl as Board Vice President made by Burton, seconded by Squibb. Roll Call Vote: Burton-Yes, Gaston-Yes, Crow-Yes, Ambuehl-Abstain, Richards-Yes, Squibb-Yes.
- I. Approve Field Trip for 3rd Grade to St. Louis:** Motion to approve 3rd Grade field trip to St. Louis Zoo on October 20, 2017 made by Crow, seconded by Squibb. Roll Call Vote: Crow-Yes, Ambuehl-Yes, Richards-Yes, Squibb-Yes, Burton-Yes, Gaston-Yes.
- J. Approve Field Trip for 7th Grade to Springfield:** Motion to Approve 7th Grade Beta Club Field Trip to Springfield on April 20, 2018 made by Burton, seconded by Ambuehl. Roll Call Vote: Burton-Yes, Gaston-Yes, Crow-Yes, Ambuehl-Yes, Richards-Yes, Squibb-Yes.
- K. Approve Field Trip for 8th grade Beta Club to Chicago:** Motion to Approve 8th grade Beta Club Field Trip to Chicago May 17 through May 18 made by Richards, seconded by Crow. Roll Call Vote: Richards-Yes, Squibb-Yes, Burton-Yes, Gaston-Yes, Crow-Yes, Ambuehl-Yes.
- L. Approve Employment for Kitchen Position:** Motion to Approve the Employment of Ann Johnston full-time kitchen employee made by Crow, seconded by Burton. Roll Call Vote: Crow-Yes, Ambuehl-Yes, Richards-Yes, Squibb-Yes, Burton-Yes, Gaston-Yes.
- M. Approve Employment for Dance Coach Position:** Motion to Approve the Employment of Jillin Williams as Dance Coach made by Burton, seconded by Crow. Roll Call Vote: Burton-Yes, Gaston-Yes, Crow-Yes, Ambuehl-Yes, Richards-Yes, Squibb-Yes.
- 12. Motion for Adjournment:** There being no further agenda items a motion made by Ambuehl seconded by Richards to adjourn the meeting at 7:25 P.M. Roll Call Vote: Richards-Yes, Squibb-Yes, Burton-Yes, Gaston-Yes, Crow-Yes, Ambuehl-Yes.

President

Secretary

