

**PROCEEDINGS OF THE REGULAR MEETING  
OF THE SALEM ELEMENTARY SCHOOL DISTRICT NO 111  
BOARD OF EDUCATION**

**July 17, 2017**

The Salem Elementary School District No 111 Board of Education met in regular session on Monday, July 17, 2017 at 6:00 P.M. at Hawthorn School.

Board Members Present: John Gaston, Michelle Barbee, Brad Crow,  
Patty Squibb, Kristyn Burton

Board Member Absent: Kerri Richards, Alisha Ambuehl

Board Employees: Leslie Foppe, Connie Graham, Linda Hayes.

1. **Call the Meeting to order:** President Barbee called the regular board meeting to order at 6:00 P.M.
2. **Approve Agenda:** Motion to approve agenda of July 17, 2017 made by Crow seconded by Gaston. Roll Call Vote: Crow-Yes, Squibb-Yes, Burton-Yes, Barbee-Yes, Gaston-Yes.
3. **Consent Agenda:** Motion to approve Consent Agenda made by Gaston, seconded by Burton. Roll Call Vote: Gaston-Yes, Crow-Yes, Squibb-Yes, Burton-Yes, Barbee-Yes.
  - A. Approve Open Minutes from June 19, 2017 Budget Hearing
  - B. Approve Open Minutes from June 19, 2017 Regular Board Meeting Open
  - C. Approve Closed Minutes from June 19, 2017 Closed Session
  - D. Approve Current Bills and Payroll
  - E. Approve Treasurer's Report
  - F. Approve Employment of Recalled Paraprofessionals for the 2017-2018 School Year: Joanne Luttrell, Deborah Leuty, Krystal Thurman, Laura Burkett, Angela Finley and Katherine Therrien.
  - G. Approve District Paraprofessional Assignments for the 2017-2018 School Year. (attached)
  - H. Appoint the Superintendent as the IMRF Authorized Agent
  - I. Appoint the Superintendent as Transportation Director for the District
4. **Welcome Visitors:** President Barbee welcomed Chris Maxey
5. **Public Comments:** None
6. **Cafeteria Report:** Linda Hayes presented the cafeteria report
  - A. Consider bread, milk and other cafeteria items

Mrs. Hayes presented bids for food and milk products: The recommendation are Bimbo for Bread, Prairie Farms for Milk with US Foods for Primary vendor and Kohl's for Secondary.

7. **Technology Report:** Dr. Foppe presented (attached)
8. **Superintendent's Report:**
  - A. **Building Reports:** Dr. Foppe reported that the Hawthorn building is done. The custodians are working on Franklin Park. The carpet is being ripped up in the lobby in preparation of the new floor. The newly sealed doors are ready to be hung.
  - B. **Budget:** Dr. Foppe reported that monies have been received from the state but still owed \$136,567.73.
  - C. **Network to Transform Teaching Grant:** ROE gave our name for a \$40,000 professional development training. The grant will pay for training for all administration plus 2 teachers from each building.
  - D. **Annual District Audit:** Dr. Foppe advised the board that the annual audit will be the week of August 7 – 11.
  - E. **Registration Dates:** Dr. Foppe reminded the board and public of registration dates of August 7 and August 8, 2017 from 10:00 A.M. to 6:00 P.M.
  - F. **IASB-IASA-IASBO Joint Annual Conference:** Reminder of the conference on November 17-19, 2017 (leave on the 16<sup>th</sup>)
9. **Discussion items**
  - A. **Building Reports:** None
  - B. **Authorize the Superintendent to prepare the FY2018 Tentative School Budget:** Dr. Foppe requested permission to prepare the FY2018 tentative budget.
  - C. **Salem Elementary Support Personnel Association Negotiations:** Dr. Foppe and the negotiation committee reported that all had gone smoothly and the union agreed on the contract this afternoon.
  - D. **Employment of Coaches for the 2017/2018 School Year:** Dr. Foppe presented Missy Fehrenbacher for assistant softball coach and Jeff Malone for assistant baseball coach.
  - E. **LPN Position:** The administration would like to recommend Jeanette Wangler for the position.

**F. Letter of Retirement:** Dr. Foppe presented a letter of retirement for Kathy Norris effective September 15, 2017.

- 11.** Motion to adjourn to Executive Session to discuss personnel, employee compensation and litigation made by Burton, seconded by Gaston at 6:29 P.M. Roll Call Vote: Burton-Yes, Barbee-Yes, Gaston-Yes, Crow-Yes, Squibb-Yes.

Motion to return to regular open session made by Gaston, seconded by Crow at 6:40 P.M. Roll Call Vote: Gaston-Yes, Crow-Yes, Squibb-Yes, Burton-Yes, Barbee-Yes.

**14. Items Requiring Action/Approval:**

- A. Approve bread, milk, and other cafeteria items:** Motion of approval the following bids made by Squibb, seconded by Gaston, primary vendor US Foods, secondary vendor Kohl. Milk vendor Prairie Farms and Bread vendor Bimbo. Roll Call Vote: Squibb-Yes, Burton-Yes, Barbee-Yes. Gaston-Yes, Crow-Yes.
- B. Authorize the Superintendent to prepare the FY 2018 Tentative School Budget:** Motion to authorize the superintendent to prepare the FY 2018 Tentative Budget made by Gaston, seconded by Crow. Roll Call Vote: Gaston-Yes, Crow-Yes, Squibb-Yes, Burton-Yes, Barbee-Yes.
- C. Approve Second Reading of Press Plus Issue #94:** Motion to Approve the Second Reading of Press Plus Issue #94 made by Crow, seconded by Gaston. Roll Call Vote: Crow-Yes, Squibb-Yes, Burton-Yes, Barbee-Yes, Gaston-Yes.
- D. Approve the Salem Elementary Support Personnel Association Agreement for Three Years – 2017/2018, 2018/2019, 2019/2020:** Motion to Approve the Salem Elementary Support Personnel Association Agreement for 3 years, 2017/2018, 2018/2019, 2019/2020 made by Burton seconded by Gaston. Roll Call Vote: Burton-Yes, Barbee-Yes, Gaston-Yes, Crow-Yes, Squibb-Yes.
- E. Employment of Boy’s Assistant Baseball Coach for the 2017/2018 School Year:** Motion to employ Jeff Malone as Assistant Boy’s Baseball Coach for the 2017/2018 school year made by Gaston, seconded by Burton. Roll Call Vote: Gaston-Yes, Crow-Yes, Squibb-Yes, Burton-Yes, Barbee-Yes.
- F. Employment of Girl’s Assistant Baseball Coach:** Motion to employ Missy Fehrenbacher as Assistant Girl’s Softball Coach for the 2017/2018 school year made by Squibb, seconded by Crow. Roll Call Vote: Squibb-Yes, Burton-Yes, Barbee-Yes, Gaston-Yes, Crow-Yes.
- G. Employment of LPN for the 2017/2018 School Year:** Motion to employ Jeanette Wangler as LPN for the 2017/2018 school year made by Crow, seconded by Gaston. Roll Call Vote: Crow-Yes, Squibb-Yes, Burton-Yes, Barbee-Yes, Gaston-Yes.

**H. Approve Letter of Retirement:** Motion to approve Letter of Retirement from Kathy Norris for September 15, 2017 made by Gaston, seconded by Burton.  
Roll Call Vote: Gaston-Yes, Crow-Yes, Squibb-Yes, Burton-Yes, Barbee-Yes.

12. **Motion for Adjournment:** There being no further agenda items a motion made by Burton seconded by Gaston to adjourn the meeting at 6:44 P.M. Roll Call Vote: Burton-Yes, Barbee-Yes, Gaston-Yes, Crow-Yes, Squibb-Yes.

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President

Secretary