

**PROCEEDINGS OF THE REGULAR MEETING  
OF THE SALEM ELEMENTARY SCHOOL DISTRICT NO 111  
BOARD OF EDUCATION**

**February 13, 2017**

The Salem Elementary School District No 111 Board of Education met in regular session on Monday, February 13, 2017 at 6:00 P.M. at Hawthorn School.

Board Members Present: John Gaston, Michelle Barbee, Alisha Ambuehl,  
Brad Crow, Patty Squibb, Kerri Richards

Board Member Absent: Kristyn Burton

Board Employees: Leslie Foppe, Connie Graham, Marty Adams,  
Melanie Becker, Mike Pugh, Suzie Worman, Tyler Lux,  
Linda Hayes, Jacob Burkett.

1. **Call the Meeting to order:** President Barbee called the regular meeting to order at 6:00 P.M.
2. **Approve Agenda:** Motion to approve agenda of February 13, 2017 made by Crow seconded by Gaston. Roll Call Vote: Crow-Yes, Ambuehl-Yes, Richards-Yes, Squibb-Yes, Barbee-Yes, Gaston-Yes.
3. **Consent Agenda:** Motion to approve Consent Agenda made by, Gaston seconded by Ambuehl. Roll Call Vote: Gaston-Yes, Crow-Yes, Ambuehl-Yes, Richards-Yes, Squibb-Yes, Barbee-Yes.
  - A. Approve Open Minutes from January 9, 2017 Regular Meeting
  - B. Approve Current Bills and Payroll
  - C. Approve Treasurer's Report
4. **Welcome Visitors:** President Barbee welcomed Debbie Cartwright, Wendy Morris, Nicki Brubaker, Dennis Rosenberger.
5. **Public Comments:** None
6. **Cafeteria Report:** Linda Hayes presented the cafeteria report (attached)
7. **Technology Report:** Jacob Burkett presented the technology report (attached)
8. **Superintendent's Report:**
  - A. **Categorical Payments Received for FY2016:** Dr. Foppe stated that we did receive payments for FY 2016 on December 29, 2016.

- B. **Unemployment Insurance:** Dr. Foppe discussed with the board the money savings of paying unemployment insurance on an as needed basis. The district has been making quarterly payments.
  - C. **Curriculum and PARCC Update:** Dr. Foppe discussed giving the PARCC test results to the teachers so they will be able to see strengths and weaknesses. Dr. Foppe talked about the professional development for our staff. The literacy curriculum was reviewed with the help from Title I starting for now with grades K-3.
  - D. **PERRA Update:** Dr. Foppe reported that the principals have been using the new evaluation system this year. This being the first year of implementation there are some areas that need to be tweaked and changed and will be meeting with the PERRA committee at the end of the year.
  - E. **Principal Evaluations:** Dr. Foppe reported that she evaluates the principals. They have their own Professional Practice and student growth evaluation and their evaluations should be done in March.
  - F. **Crisis Plan Annual Meeting:** Dr. Foppe stated that Principals, Chief of Police and Fire Chief and I met to review our existing Crisis Plan.
  - G. **Board Retreat Date:** Possible board retreat dates were discussed. The possible mission of the 1% sales tax will be discussed on March 11 from 9:00 – 11:00 A.M.
  - H. **Fire Marshall Visit Scheduled February 24, 2017:** The Fire Marshall with the ROE will be here on February 24 to walk through Hawthorn and Franklin Park.
  - I. **KSED Governing Board Meeting:** Dr. Foppe and Michelle will attend. If anyone would like to join them, please let them know.
10. **Discussion items**
- A. **Building Reports:**
    - Mr. Adams gave the Hawthorn Report
    - Mr. Lux gave the Franklin Park Report
    - Mrs. Becker gave the discipline and CATS report.
  - B. **Athletic Report:** Ms. Worman gave the athletic report.

- C. Lawn Options:** Dr. Foppe stated that the lawn contract is up this spring. She discussed with the board the option of purchasing a lawn mower and the custodians will be responsible for the mowing of our grounds. The cost of mowing under the contract and the cost of the purchase of a lawn mower were discussed. The mower to purchase will be \$9,379.33.
- D. Part-Time Early Childhood Paraprofessional Position:** Dr. Foppe stated the need for a part-time paraprofessional for an EC student. Our recommendation will be Katherine Therrien for this position.
- E. Resolution to Regulate Expense Reimbursement:** Dr. Foppe discussed the new mandate we, as a board need to set a limit on expenses to be reimbursed. The recommendation for the resolution will be \$575 per day for food, hotel, and travel.
- F. 8<sup>th</sup> Grade Graduation:** The tentative date of June 1, 2017 was discussed.
- G. 2016/2017 Retirement:** We will be honoring Mr. Heern and Mr. Hufford at the end of the school year.
- H. 2017/2018 Certified Positions:** Dr. Foppe stated at this point we have no vacancies to fill for next year. Class sections and numbers will be discussed at the March board meeting.

Motion to adjourn to executive session to discuss personnel and student discipline at 6:50 P.M. made by Ambuehl, seconded by Richards. Roll Call Vote: Ambuehl-Yes, Richards-Yes, Squibb-Yes, Barbee-Yes, Gaston-Yes, Crow-Yes.

Motion to return to regular session at 7:48 made by Gaston, seconded by Crow. Roll Call Vote: Gaston-Yes, Crow-Yes, Ambuehl-Yes, Richards-Yes, Squibb-Yes, Barbee-Yes.

**11. Items Requiring Action/Approval:**

- A. Approve Second Reading of PRESS Plus Issue #93:** Motion to approve the second reading of PRESS Plus Issue #93 made by Richards, seconded by Ambuehl. Roll Call Vote: Richards-Yes, Squibb-Yes, Barbee-Yes, Gaston-Yes, Crow-Yes, Ambuehl-Yes.
- B. Approve Purchase of Lawn Mower:** Motion to Approve the purchase of Lawn Mower for District made by Crow, seconded by Richards. Roll Call Vote: Crow-Yes, Ambuehl-Yes, Richards-Yes, Squibb-Yes, Barbee-Yes, Gaston-Yes.

C. **Approve Employment of Part-Time Early Childhood Paraprofessional:**  
Motion to approve employment of Katherine Therrien as Part-Time Early Childhood Paraprofessional made by Richards seconded by Gaston. Roll Call Vote: Richards-Yes, Squibb-Yes, Barbee-Yes, Gaston-Yes, Crow-Yes, Ambuehl-Yes.

12. **Motion for Adjournment:** There being no further agenda items a motion made by Ambuehl seconded by Richards to adjourn the meeting at 7:51 P.M. Roll Call Vote: Ambuehl-Yes, Richards-Yes, Squibb-Yes, Barbee-Yes, Gaston-Yes, Crow-Yes.

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President

Secretary