

**PROCEEDINGS OF THE REGULAR MEETING  
OF THE SALEM ELEMENTARY SCHOOL DISTRICT NO 111  
BOARD OF EDUCATION**

**October 24, 2016**

The Salem Elementary School District No 111 Board of Education met in regular session on Monday, October 24, 2016 at 6:00 P.M. at Hawthorn School.

Board Members Present: John Gaston, Michelle Barbee, Alisha Ambuehl,  
Brad Crow, Patty Squibb, Kerri Richards, Kristyn Burton

Board Employees: Leslie Foppe, Connie Graham, Tyler Lux, Marty Adams,  
Jacob Burkett, Mike Pugh, Suzie Worman, Melanie Becker

1. **Call the Meeting to order:** President Barbee called the regular meeting to order at 6:00 P.M.
2. **Approve Agenda:** Motion to approve agenda of October 24, 2016 was made by Gaston seconded by Crow. Roll Call Vote: Gaston-Yes, Crow-Yes, Ambuehl-Yes, Richards-Yes, Squibb-Yes, Burton-Yes.
3. **Consent Agenda:** Motion to approve Consent Agenda made by Burton, seconded by Richards. Roll Call Vote: Burton-Yes, Barbee-Yes, Gaston-Yes, Crow-Yes, Ambuehl-Yes, Richards-Yes, Squibb-Yes.
  - A. Approve Open Minutes from September 19, 2016 Budget Hearing
  - B. Approve Open Minutes from September 19, 2016 Regular Meeting.
  - C. Approve the Destruction of the Verbatim Record of the Regular Meeting Closed sessions from August 18, 2014 to February 2, 2015.
  - D. Approve Current Bills and Payroll
  - E. Approve Treasurer's Report
4. **Welcome Visitors:** President Barbee welcomed Sara Hanks, Melissa Ramos, Dennis Roseberger.
5. **Public Comments:** None
6. **Cafeteria Report:** Dr. Foppe presented the cafeteria report (attached)
7. **Technology Report:** Jacob Burkett presented the technology report (attached)
8. **Audit Report of FY 2016 District Audit (Leymone Hardcastle & Co., LTD):** Sara Hanks with Leymone Hardcastle & Co., LTD presented the FY 16 district audit. The audit had two findings one being the audit firm prepares the financial report, and the other was being over budget in the building fund. She reviewed

the fund balances, revenues and expenditures. The district received a 3.90 rating and are in recognition status. The schools revenue sources are State 55%, Federal 13%, local 32%.

9. **Superintendent's Report:**

**A. IASB-IASA-IASBO Joint Annual Conference:** The annual conference is November 18-20 (leaving on the 17). We have confirmation that the school board is at the Hyatt.

**B. PERA Evaluation:** Dr. Foppe discussed the PERA evaluation and stated that we are implementing this year.

**C. October 28 School Improvement Day:** On Friday October 28 the staff will focus on PARCC testing and scores and how to continue to improve.

**D. Christmas Certificates for staff:** The board was asked if they wish to continue the certificates to local restaurants and they all agreed to continue.

10. **Discussion items**

**A. Building Reports:**

Dr. Foppe reported that 1.5 million of the construction project were with local contractors.

Mr. Adams gave the Hawthorn Report

Mr. Lux gave the Franklin Park Report

Mrs. Becker gave the discipline report and information on the CATS program.

**B. Athletic Report:** Ms. Worman gave the athletic report.

**C. Press Plus Issue #92:** The policy committee met and reviewed the policies and would like to exclude policy 7:270.

**D. Custodian Position:** Dr. Foppe stated that after internal interviews the administration recommendation is Rebecca Roddy.

**E. Food Service Position:** With the recommendation of Rebecca Roddy the food service position will be open to internal and external candidates.

**F. Renewal of District Insurance Policies:** The district insurance policies were discussed. The rate this year will be \$9,612 which is an increase of 12.97%. The increase was discussed with payroll increase, worker's compensation rates, additional camera equipment being the reason for the increase.

**G. Hawthorn Library Position:** To be discussed in closed session.

**H. Franklin Park Secretary Position:** To be discussed in closed session.

**I. Maternity Leave:** To be discussed in closed session

**Motion to Adjourn to Executive Session:** Motion to adjourn to Executive discuss personnel, compensation and pending litigation at 7:09 made by Burton, seconded by Gaston. Roll Call Vote: Burton-Yes, Barbee-Yes, Gaston-Yes, Crow-Yes, Ambuehl-Yes, Richards-Yes, Squibb-Yes.

**Motion to Return to Open Session:** Motion to return to open session at 8:19 P.M. made by Gaston, seconded by Crow. Roll Call Vote: Gaston-Yes, Crow-Yes, Ambuehl-Yes, Richards-Yes, Squibb-Yes, Burton-Yes, Barbee-Yes.

**11. Items Requiring Action/Approval:**

- A. **Approve the FY 2016 District Audit:** Motion of Approve FY 2016 district audit as presented made by Gaston, seconded by Richards. Roll Call Vote: Gaston-Yes, Crow-Yes, Ambuehl-Yes, Richards-Yes, Squibb-Yes, Burton-Yes, Barbee-Yes.
- B. **Approve First Reading of Press Plus Issue #92 Excluding 7:270:** Motion to Approve the First Reading of Press Plus Issue #92 Excluding 7:270 made by Ambuehl, seconded by Crow: Roll Call Vote: Ambuehl-Yes, Richards-Yes, Squibb-Yes, Burton-Yes, Barbee-Yes, Gaston-Yes, Crow-Yes.
- C. **Approve the Employment of Custodian Position:** Motion to approve Rebecca Roddy as a full-time day custodian made by Richards, seconded by Ambuehl. Roll Call Vote: Richards-Yes, Squibb-Yes, Burton-Yes, Barbee-Yes, Gaston-Yes, Crow-Yes, Ambuehl-Yes.
- D. **Approve Renewal of District Insurance Policies:** Motion to approve Renewal of District Insurance Policies made by Gaston, seconded by Richards. Roll Call Vote: Gaston-Yes, Crow-Yes, Ambuehl-Yes, Richards-Yes, Squibb-Yes, Burton-Yes, Barbee-Yes.
- E. **Approve Change in Hawthorn Library Position:** Motion to approve the change in current library position from part time to full time made by Squibb, seconded by Burton. Roll Call Vote: Squibb-Yes, Burton-Yes, Barbee-Yes, Gaston-Yes, Crow-Yes, Ambuehl-Yes, Richards-Yes.
- F. **Approve Change in Franklin Park Secretary Position:** Motion to approve the change in Franklin Park Secretary, Elizabeth Smith, position to a board employee made by Crow, seconded by Gaston. Roll Call Vote: Crow-Yes, Ambuehl-Yes, Richards-Yes, Squibb-Yes, Burton-Yes, Barbee-Yes, Gaston-Yes.

- G. **Approve Maternity Leave:** Motion to Approve Lisa Kiselewski's Maternity Leave made by Squibb, seconded by Richards. Roll Call Vote: Squibb-Yes, Burton-Yes, Barbee-Yes, Gaston-Yes, Crow-Yes, Ambuehl-Yes, Richards-Yes.
12. **Motion for Adjournment:** There being no further agenda items a motion made by Ambuehl seconded by Richards to adjourn the meeting at 8:22 P.M. Roll Call Vote: Ambuehl-Yes, Richards-Yes, Squibb-Yes, Burton-Yes, Barbee-Yes, Gaston-Yes, Crow-Yes.

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President

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Secretary