

**PROCEEDINGS OF THE REGULAR MEETING  
OF THE SALEM ELEMENTARY SCHOOL  
BOARD OF EDUCATION DISTRICT #111**

**July 18, 2016**

The Salem Elementary School District #111 Board of Education met in regular session on Monday, July 18, 2016 at 6:15 P.M. at Franklin Park School Library.

Board Members Present: John Gaston, Michelle Barbee, Alisha Ambuehl,  
Kerri Richards (6:10), Brad Crow, Kristyn Burton,  
Patty Squibb.

Board Employees: Leslie Foppe, Connie Graham, Matt Sturgeon, Linda Hayes,  
Tyler Lux, Marty Adams, Jacob Burkett, Mike Pugh.

1. **Call the meeting to order:** President Barbee called the meeting to order at 6:00 P.M.
2. **Approve Agenda:**  
Motion to approve agenda of 7/18/16 was made by Crow, seconded by Burton.  
Roll Call Vote: Crow-Yes, Barbee-Yes, Gaston-Yes, Ambuehl-Yes, Burton-Yes, Squibb-Yes.
3. Motion to approve Consent Agenda made by Gaston, seconded by Crow. Roll Call Vote: Gaston-Yes, Ambuehl-Yes, Burton-Yes, Squibb-Yes, Richards-Yes, Crow-Yes, Barbee-Yes.
  - A. Approve Open Minutes from June 23, 2016 Budget Hearing
  - B. Approve Open Minutes from June 23, 2016 Regular Board Meeting Open
  - C. Approve Closed Minutes from June 23, 2016 Closed Session
  - D. Approve Current Bills and Payroll
  - E. Approve Treasurer's Report
4. **Welcome Visitors:** President Barbee welcomed Atlee Hargis, Chris Maxey, Karessa Boles, Angie Richardson, Matt Pacman, Amy Brubaker
5. **Public Comments:** None
6. **Cafeteria Report:** Linda Hayes presented the cafeteria report
  - A. Consider bread, milk and commodity bids: Linda Hayes presented the bread, milk and commodity bids with Kohl Wholesale as Primary and US Foods as secondary. The bread recommendation will be Bimbo for bread, and Prairie Farms for milk.
7. **Technology Report:** Jacob Burkett presented the tech report (attached)

**8. Superintendent's Report:**

- A. Construction Update:** Dr. Foppe reported that Hawthorn and Franklin Park is moving along with updates every Thursday. Franklin Park moving along nicely. Block walls are in and being painted and plumbing is in. CTS authorized overtime to catch up. Drywall is going up and plumbing is going in. Gym floor is done and bleachers to be installed July 27.
- B. Annual District Audit: July 18 to 22, 2016:** The auditors began the audit today.
- C. Registration Dates for the 2016-2017 School Year:** Registration for 2016-2017 school year will be Monday August 8 and Tuesday, August 9 from 11:00 A.M. to 7:00 P.M.
- D. IASB-IASA-IASBO Joint Annual Conference:** The annual conference is November 18-20 (leaving on the 17). Conference fees have been paid and reservations have been paid.

**9. Discussion items**

- A. Authorize the Superintendent to prepare the FY 2017 Tentative School Budget:** Dr. Foppe asked for authorization to begin to prepare the FY 17 tentative school budget.
- B. Resolution to Abate \$125,000 from Working Cash Fund to Operation and Maintenance Fund for Phones and bleachers:** Dr. Foppe presented the board with information on the resolution to abate \$125,000 from working cash fund to operation and maintenance fund for the payments for phones and bleachers.
- C. Resolution to Abate \$619,641.31 from Working Cash to Fire Prevention and Safety Fund:** Dr. Foppe discussed the need to move \$619,641.31 from working cash to fire prevention and safety fund.
- D. Letters of Resignation:** Dr. Foppe presented a letter of resignation from Stacy Shields and Matt Sturgeon.
- E. Maternity Leave Request:** The board reviewed the maternity leave request from Cara Allison.
- F. Consider Employment of open Positions for 2016/2017 School Year:** Dr. Foppe reviewed the open positions for principal, 5<sup>th</sup> and 6<sup>th</sup> grade to be reviewed in closed session.
- G. Paraprofessional Assignment for the 2016/2017 School Year:** Dr. Foppe stated that all the paraprofessionals that were released will be hired back with the possibility for another position available.

- 10. Motion to Adjourn to Executive Session:** Motion to adjourn to Executive Session to discuss personnel, employee compensation and pending litigation at 6:25 P.M. made by Crow, seconded by Burton. Roll Call Vote: Crow-Yes, Barbee-Yes, Gaston-Yes, Ambuehl-Yes, Burton-Yes, Richards-Yes, Squibb-Yes..

Motion to return to regular open session made by Gaston, seconded by Richards at 8:25 P.M. Roll Call Vote: Gaston-Yes, Ambuehl-Yes, Burton-Yes, Richards-Yes, Squibb-Yes, Crow-Yes, Barbee-Yes.

**11. Items Requiring Action/Approval:**

- A. Approve bread, milk, and commodity bids:** Motion of Approval the following bids Primary Vendor: Kohl, Secondary Vendor: US Foods, Milk Vendor: Prairie Farms, Bread Vendor: Bimbo by made by Burton, seconded by Gaston. Roll Call Vote: Burton-Yes, Richards-Yes, Squibb-Yes, Crow-Yes, Barbee-Yes, Gaston-Yes, Ambuehl-Yes.
- B. Authorize the Superintendent to prepare the FY 2017 Tentative School Budget:** Motion to authorize the superintendent to prepare the FY 2017 Tentative Budget made by Gaston, seconded by Ambuehl: Roll Call Vote: Gaston-Yes, Ambuehl-Yes, Burton-Yes, Richards-Yes, Squibb-Yes, Crow-Yes, Barbee-Yes.
- C. Adopt Resolution to Abate \$125,000 from Working Cash Fund to Operation and Maintenance:** Motion to Adopt Resolution to Abate \$125,000 from Working Cash Fund to Operation and Maintenance Fund made by Burton, seconded by Richards. Roll Call Vote: Burton-Yes, Richards-Yes, Squibb-Yes, Crow-Yes, Barbee-Yes, Gaston-Yes, Ambuehl-Yes.
- D. Adopt Resolution to Abate \$619,641.31 from Working Cash to Fire Prevention and Safety Fund:** Motion to adopt the resolution to abate \$619,641.31 from working cash to fire prevention and safety fund as presented made by Burton, seconded by Crow. Roll Call Vote: Burton-Yes, Richards-Yes, Squibb-Yes, Crow-Yes, Barbee-Yes, Gaston-Yes, Ambuehl-Yes.
- E. Approve Letters of Resignation:** Motion to approve the letter of resignation from Matt Sturgeon made by Squibb, seconded by Richards. Roll Call Vote: Squibb-Yes, Crow-Yes, Barbee-Yes, Gaston-Yes, Ambuehl-Yes, Burton-Yes.
- Motion to approve the letter of resignation from Stacy Shields made by Crow, seconded by Richards. Roll Call Vote: Crow-Yes, Barbee-Yes, Gaston-Yes, Ambuehl-Yes, Burton-Yes, Richards-Yes, Squibb-Yes.
- F. Approve Maternity Leave:** Motion to approve Cara Meyers-Allison maternity leave made by Ambuehl, seconded by Gaston. Roll Call Vote: Ambuehl-Yes, Burton-Yes, Richards-Yes, Squibb-Yes, Crow-Yes, Barbee-Yes, Gaston-Yes.
- G. Discussion/Employment of certified staff for the 2016/2017 School Year:** Motion to employ Amy Brubaker as 5<sup>th</sup> grade teacher for district effective on August 26, 2016 made by Squibb, seconded by Gaston. Roll Call Vote: Squibb-Yes, Crow-Yes, Barbee-Yes, Gaston-Yes, Ambuehl-Yes, Burton-Yes.

Motion to employ Ellen Byers as 6<sup>th</sup> grade teacher for the district effective on August 26, 2016 made by Crow, seconded by Richards. Roll Call Vote: Crow-Yes, Barbee-Yes, Gaston-Yes, Ambuehl-Yes, Burton-Yes, Richards-Yes, Squibb-Yes.

12. **Motion for Adjournment:** There being no further agenda items a motion made by Ambuehl seconded by Richards to adjourn the meeting at 8:29 P.M. Roll Call Vote: Ambuehl-Yes, Burton-Yes, Richards-Yes, Squibb-Yes, Crow-Yes, Barbee-Yes, Gaston-Yes.

---

President

Secretary