

**PROCEEDINGS OF THE SPECIAL MEETING  
OF THE SALEM ELEMENTARY SCHOOL  
BOARD OF EDUCATION DISTRICT #111**

**May 23, 2016**

The Salem Elementary School District #111 Board of Education met in special session on Monday, May 23, 2016 at 6:00 P.M. at Hawthorn School.

Board Members Present: John Gaston, Michelle Barbee, Alisha Ambuehl,  
Kerri Richards, Brad Crow, Kristyn Burton.

Board Employees: Leslie Foppe, Connie Graham, Marty Adams  
Mike Pugh, Matt Sturgeon, Tyler Lux, Jacob Burkett  
Linda Hayes.

1. **Call the meeting to order:** President Barbee called the meeting to order at 6:00 P.M.
2. **Approve Agenda:**  
Motion to approve agenda of 5/23/16 was made by Crow, seconded by Richards. Roll Call Vote: Crow-Yes, Barbee-Yes, Gaston-Yes, Ambuehl-Yes, Burton-Yes, Richards-Yes.
3. Motion to approve Consent Agenda made by Burton, seconded by Gaston. Roll Call Vote: Burton-Yes, Richards-Yes, Crow-Yes, Barbee-Yes, Gaston-Yes, Ambuehl-Yes.
  - A. Approve Open Minutes from April 18, 2016 Regular Meeting
  - B. Approve Current Bills and Payroll
  - C. Approve Treasurer's Report
4. **Welcome Visitors:** President Barbee welcomed Andrea Kingenberg, Nicki Brubaker, Mark Graves, Leslie Smith, Rebecca Frisby, Dennis Rosenberger, Tom Crabtree.
5. **Public Comments:** None
6. **Cafeteria Report:** Linda Hayes presented the cafeteria report for review.
7. **Technology Report:** Jacob Burkett presented the tech report for review.
8. **Superintendent's Report:**
  - A. **Amend Budget:** Dr. Foppe reviewed the changes to the budget. The education, building, transportation, and working cash were discussed and reviewed.
  - B. **Changing of June Board Meeting:** The budget must be on public display for 30 days before the amended budget is approved. Dates were discussed with

June 23, 2016 at 6:00 for the budget hearing and regular meeting to follow at 6:15

- C. Amended Budget Hearing at 6:00 PM at June Board Meeting:** As stated above
  - D. Kaskaskia College Program:** Dr. Foppe discussed with the board a federal program where high school students can work for the school and earn money and KC tuition at no cost to the district.
  - E. Gym Floor:** Dr. Foppe discussed with the board the refinishing of the gym floor. It has been over 18 years since it was done, and with the bleachers being removed and replaced it will be a perfect time. The booster club will pay for half of the refinishing cost.
  - F. Hot Water Storage Tank:** The water condition at Franklin Park. The water is always discolored. The water tank is old and with the new domestic water lines now is the time to replace. CTS will cover half of the cost.
  - G. Negotiations:** There is a negotiations meeting on Thursday 5/26/16.
- 9. Discussion Items:**
- A. Building Reports:** Mr. Sturgeon and Mr. Adams presented reports.
  - B. Athletic Report:** Mr. Lux
  - C. Resolution to Abate \$20,000 from Working Cash Funds to Operations and Maintenance Fund for Phones:** This resolution is move working cash to operations and maintenance for the new phone system.
  - D. Resolution Providing for the Issue of Bonds:** Tom Crabtree informed the board that the bonds were sold today for 20 years at 3.11%.
  - E. Resolution for Disclosure Compliance Policy:** Tom Crabtree discussed the need for the disclosure compliance which is a formal way of posting the district audit.
  - F. Proposal from Farmer Environmental Services, LLC for Asbestos Consulting Services:** Mark Graves, CTS, discussed the asbestos proposal and the following proposals for the project. Mr. Graves also discussed the first project will be the carpet removal with the asbestos abatement to begin 5/31.
  - G. Proposal from WRF Engineers, LLC, for Preparation and Submission of Health Life Safety Amendments:** Mr. Graves discussed above.
  - H. Proposal from Acoustical Ceilings, INC., for Ceiling Tiles:** Mr. Graves discussed above.
  - I. Proposal from Desco Systems for the Installation of Flooring:** Mr. Graves discussed above.
  - J. Proposal from TSI Commercial Floor Services for Installation of Wall Tile:** Mr. Graves discussed above.
  - K. Bleacher Bid:** Dr. Foppe reviewed the bleacher bid from Irvin at \$94,974. That is for removal and instillation of the bleachers.
  - L. Teaching positions for 2016-2017 School Year:** Dr. Foppe presented the following names as recommendations for the teaching vacancies. Nicki Brubaker 4<sup>th</sup> grade, Andrea Klingenberg 7<sup>th</sup> grade math, Kerry Honerkamp 8<sup>th</sup> grade CC, Erica Nix Pre K (1/2).

- M. Extra-Curricular Coaches for 2016-2017 School Year:** Julie Quinn and Suzy Hope Cheerleading sponsors, Paula Flanagan bowling and scholar bowl sponsor.
- N. Letter of Retirement:** Judy Hocking has submitted her letter of retirement.
- O. 2016/2017 School Calendar (Change due to renovations):** Dr. Foppe discussed the request to start school one week later due to construction.

**10. Motion to Adjourn to Executive Session:** Not needed

**11. Items Requiring Action/Approval:**

- A. Adopt Resolution to Abate \$20,000 from Working Cash Fund to Operations and Maintenance Fund:** Motion to Adopt Resolution to abate \$20,000 from Working Cash Fund to Operations and Maintenance Fund made by Gaston, seconded by Burton. Roll Call Vote: Gaston-Yes, Ambuehl-Yes, Burton-Yes, Richards-Yes, Crow-Yes, Barbee-Yes.
- B. Adopt Resolution providing for issue of Approximately \$2,500,000:** Motion to Adopt Resolution providing for the issue of approximately \$2,500,000 General Obligation Limited School Bonds, Series 2016, of the District, for the purpose of increasing the Working Cash Fund of the District, altering and reconstructing school buildings and purchasing and installing equipment therein for fire prevention and safety, energy conservation and school security purposes, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the execution of a Bond Purchase Agreement with Stifel, Nicolaus, and Company, Inc., St. Louis, Missouri, in connection with the sale of the bonds made by Burton, seconded by Richards. Roll Call Vote: Burton-Yes, Richards-Yes, Crow-Yes, Barbee-Yes, Gaston-Yes, Ambuehl-Yes.
- C. Adopt Resolution for Disclosure Compliance Policy:** Motion to Adopt Resolution for Disclosure Compliance Policy made by Gaston, seconded by Crow. Roll Call Vote: Gaston-Yes, Ambuehl-Yes, Burton-Yes, Richards-Yes, Crow-Yes, Barbee-Yes.
- D. Approve Proposal from Farmer Environmental Services, LLC for Asbestos Consulting Services:** Motion to Approve Proposal from Farmer Environmental Service, LLC for asbestos consulting services made by Crow, seconded by Richards. Roll Call Vote: Crow-Yes, Barbee-Yes, Gaston-Yes, Ambuehl-Yes, Burton-Yes, Richards-Yes.
- E. Approve Proposal from WRF Engineers, LLC, for Preparation and Submission of Health Life Safety Amendments:** Motion to Approve Proposal from WRF Engineers, LLC for preparation and submission of Health Life Safety Amendments made by Gaston, seconded by Crow. Roll Call Vote: Gaston-Yes, Ambuehl-Yes, Burton-Yes, Richards-Yes, Crow-Yes, Barbee-Yes.

- F. **Approve Proposal from Acoustical Ceiling, Inc., for Ceiling Tiles:** Motion to Approve Proposal from Acoustical Ceiling, Inc., for ceiling tiles made by Ambuehl-Yes, seconded by Burton. Roll Call Vote: Ambuehl-Yes, Burton-Yes, Richards-Yes, Crow-Yes, Barbee-Yes, Gaston-Yes.
- G. **Approve Proposal from Desco Systems for the Installation of Flooring:** Motion to Approve Proposal from Desco Systems for the installation of made by Burton, seconded by Crow. Roll Call Vote: Burton-Yes, Richards-Yes, Crow-Yes, Barbee-Yes, Gaston-Yes, Ambuehl-Yes.
- H. **Approve Proposal from TSI Commercial Floor Service for Installation of Wall Tile:** Motion to Approve Proposal from TSI Commercial Floor Service for installation of wall tile made by Crow, seconded by Gaston. Roll Call Vote: Crow-Yes, Barbee-Yes, Gaston-Yes, Ambuehl-Yes, Burton-Yes, Richards-Yes.
- I. **Approve Bleachers to be removed and new ones installed by Irwin Seating Company:** Motion to approve bleachers to be removed and new ones installed by Irwin Seating Company made by Richards, seconded by Crow. Roll Call Vote: Richards-Yes, Crow-Yes, Barbee-Yes, Gaston-Yes, Ambuehl-Yes, Burton-Yes.
- J. **Approve Employment of 4<sup>th</sup> Grade Teacher:** Motion to Approve employment of Nicki Brubaker as 4<sup>th</sup> grade teacher for the 2016/2017 school year made by Burton, seconded by Gaston. Roll Call Vote: Burton-Yes, Richards-Yes, Crow-Yes, Barbee-Yes, Gaston-Yes, Ambuehl-Yes.
- K. **Approve Employment of 7<sup>th</sup> Grade Teacher:** Motion to Approve Employment of Andrea Klingenberg as 7<sup>th</sup> Grade Math Teacher for the 2016/2017 school year made by Ambuehl, seconded by Gaston. Roll Call Vote: Ambuehl-Yes, Burton-Yes, Richards-Yes, Crow-Yes, Barbee-Yes, Gaston-Yes.
- L. **Approve Employment of 8<sup>th</sup> Grade Cross Categorical Teacher:** Motion to Approve Employment of Kerry Honerkamp as 8<sup>th</sup> grade Cross Categorical Teacher for the 2016/2017 School year made by Burton, seconded by Richards. Roll Call Vote: Burton-Yes, Richards-Yes, Crow-Yes, Barbee-Yes, Gaston-Yes, Ambuehl-Yes.
- M. **Approve Employment of Part-Time Prep-K Teacher:** Motion to Approve Employment of Erica Nix as Prep-K Part-time Teacher for the 2016/2017 School Year made by Richards, seconded by Gaston. Roll Call Vote: Richards-Yes, Crow-Yes, Barbee-Yes, Gaston-Yes, Ambuehl-Yes, Burton-Yes.

- N. **Approve Employment of Cheerleading Sponsors:** Motion to Approve Employment of Julie Quinn and Suzy Hope as Cheerleading Sponsors for the 2016/2017 School Year made by Gaston-Yes, seconded by Burton. Roll Call Vote: Gaston-Yes, Ambuehl-Yes, Burton-Yes, Richards-Yes, Crow-Yes, Barbee-Yes.
- O. **Approve Employment of Bowling Coach:** Motion Approve Employment of Paula Flanagan as Bowling Coach and Scholar Bowl Coach for the 2016/2017 School Year made by Ambuehl, seconded by Crow. Roll Call Vote: Ambuehl-Yes, Burton-Yes, Richards-Yes, Crow-Yes, Barbee-Yes, Gaston-Yes.
- P. **Approve Employment of Assistant Track Coaches:** Motion to Approve Employment of Cory Harris as Boy's Assistant Track Coach for the 2016/2017 School Year made by Richards, seconded by Ambuehl. Roll Call Vote: Richards-Yes, Crow-Yes, Barbee-Yes, Gaston-Yes, Ambuehl-Yes, Burton-Yes.
- Motion to Approve Employment of Elizabeth Smith as Girl's Assistant Track Coach for the 2016/2017 School Year made by Crow, seconded by Gaston. Roll Call Vote: Crow-Yes, Barbee-Yes, Gaston-Yes, Ambuehl-Yes, Burton-Yes, Richards-Yes.
- Q. **Approve Employment of Girl's Assistant Cross Country Coach:** Motion to Approve Employment of Andrea Klingenberg as Girl's Assistant Cross Country Coach for the 2016/2017 School Year made by Richards, seconded by Crow. Roll Call Vote: Burton-Yes, Richards-Yes, Crow-Yes, Barbee-Yes, Gaston-Yes, Ambuehl-Yes.
- R. **Approve Employment of Summer Help (As needed):** Motion to Approve the Employment of Rebecca Roddy as needed for summer help made by Gaston, seconded by Burton. Roll Call Vote: Gaston-Yes, Ambuehl-Yes, Burton-Yes, Richards-Yes, Crow-Yes, Barbee-Yes.
- S. **Approve Letter of Retirement:** Motion to Approve Retirement Letter from Judy Hocking affective the end of this school year made by Burton, seconded by Gaston. Roll Call Vote: Burton-Yes, Richards-Yes, Crow-Yes, Barbee-Yes, Gaston-Yes, Ambuehl-Yes.
- T. **Approve Kaskaskia Youth Program:** Motion to Approve Kaskaskia Youth Program made by Gaston, seconded by Crow. Roll Call Vote: Gaston-Yes, Ambuehl-Yes, Burton-Yes, Richards-Yes, Crow-Yes, Barbee-Yes.

- U. **Approve Date Change of June Board Meeting:** Motion to Approve the change of the June Board Meeting to June 23, 2016, with the budget hearing at 6:00P.M. and the regular meeting at 6:15 P.M. made by Richards, seconded by Crow. Roll Call Vote: Richards-Yes, Crow-Yes, Barbee-Yes, Gaston-Yes, Ambuehl-Yes, Burton-Yes.
- V. **Approve Gym Floor Refinishing:** Motion to Approve the refinishing of the gym floor made by Burton, seconded by Gaston. Roll Call Vote: Burton-Yes, Richards-Yes, Crow-Yes, Barbee-Yes, Gaston-Yes, Ambuehl-Yes.
- W. **Approve Amended 2016/2017 School Calendar:** Motion to Approve the Amended 2016/2017 School Calendar made by Crow, seconded by Richards. Roll Call Vote: Richards-Yes, Crow-Yes, Barbee-Yes, Gaston-Yes, Ambuehl-Yes, Burton-Yes.
12. **Motion for Adjournment:** There being no further agenda items a motion made by Ambuehl seconded by Richards to adjourn the meeting at 7:29 P.M. Roll Call Vote: Ambuehl-Yes, Burton-Yes, Richards-Yes, Crow-Yes, Barbee-Yes, Gaston-Yes.

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President

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Secretary