

**PROCEEDINGS OF THE REGULAR MEETING
OF THE SALEM ELEMENTARY SCHOOL
BOARD OF EDUCATION DISTRICT #111**

March 14, 2016

The Salem Elementary School District #111 Board of Education met in regular session on Monday, March 14, 2016 at 6:00 P.M. at Hawthorn School.

Board Members Present: John Gaston, Patty Squibb, Michelle Barbee,
Alisha Ambuehl, Kerri Richards, Brad Crow

Board Members Absent: Kristyn Burton

Board Employees: Leslie Foppe, Connie Graham, Marty Adams
Mike Pugh, Matt Sturgeon, Tyler Lux, Jacob Burkett
Linda Hayes.

1. **Call the meeting to order:** President Barbee called the meeting to order at 6:00 P.M.
2. **Approve Agenda:**
Motion to approve agenda of 3/14/16 was made by Crow, seconded by Squibb. Roll Call Vote: Crow-Yes, Barbee-Yes, Gaston-Yes, Ambuehl-Yes, Squibb-Yes, Richards-Yes.
3. **Approve Consent Agenda:**
Motion to approve Consent Agenda made by Squibb, seconded by Richards. Roll Call Vote: Ambuehl-Yes, Richards-Yes, Squibb-Yes, Crow-Yes, Barbee-Yes, Gaston-Yes.
 - A. Approve Open Minutes from February 8, 2016 Regular Meeting
 - B. Approve Open Minutes from February 20, 2016 Board Retreat.
 - C. Approve Current Bills and Payroll
 - D. Approve Treasurer's Report
 - E. Approve 2016 Tenure of Certified Teachers-Lindsey Eddy, Robin Hartwig
Lisa Kiselewski
 - F. Approve the Renewal of Non-Tenured Certified Teachers-Danielle Marcum, Jessica Lindsey, Brooke Smith, Jolissa Lybarger, Leslie Smith, Rebecca Frisby, Tyson Moore, Melissa Fehrenbacher, Stacy Shields, Cara Meyer-Allison, Sheri Hawkins, Teresa Cameron.
4. **Welcome Visitors:** President Barbee welcomed Missy Hogan, John Loraine, Gordon Schweitzer, Mark Ritter, Julie Quinn, Toby Guillon, Michelle Baugh
5. **Public Comments:** None

6. **Cafeteria Report:** Linda Hayes presented the cafeteria report for review.
7. **Technology Report:** Jacob Burkett presented the tech report for review.
8. **Superintendent's Report:**
 - A. **CTS Discussion of Recommendations of Building Improvements:** Mrs. Foppe stated that the facility committee had met on March 7th with CTS. Costs and projects were discussed.
 - B. **Building Improvements Requirements:** Mark Ritter from CTS discussed with the board the requirements that must be met in order to proceed. The board must approve an Request for Proposal (RFP), and approve the amendment of our Health Life Safety.
 - C. **Positions for 2016-2017 School Year**
 - D. **KSED Governing Board Meeting March 22, 2016 at 5:30 at Centralia High School – Reminder**
 - E. **April Board Meeting:** April 18, 2016
9. **Discussion Items:**
 - A. **Building Reports:** Mr. Sturgeon and Mr. Adams presented reports with request for field trips to Grants Farm and the Miners Game.
 - B. **Athletic Report:** Mr. Lux
 - C. **2016/2017 School Handbook:** The district has purchased the IPA Student Model Handbook. A copy was handed out for review and approval at the April meeting.
 - D. **Math Curriculum:** The use of the Engaged New York, Eureka Math and Live Binders was discussed.
 - E. **Review Summer Maintenance and Ground Projects:** Tabled until April
 - F. **Phones and Bleachers – Bid Process:** Mrs. Foppe discussed and requested permission to start the bid process for the phone system in both buildings and bleachers in the FP gym.
 - G. **Certified Teachers Intent to Retire:** Mrs. Foppe informed the board that the district has received a letter of intent to retire from Mike Waller and Jenny Carlson. Both intend to retire at the end of the 2019/2020 school year.
 - H. **Resignation of Extra-Curricular Coaches:** Superintendent Foppe presented to the board the resignation letters from cheerleading coaches, Amy Daniels and Suzanne Hope.
 - I. **Honorable Dismissal of Non-Certified Employees:** Superintendent Foppe discussed with the board the need to honorably dismiss some of our less-senior aides due to the uncertainty of enrollment and funding. The following aides will be recommended to be honorably dismissed. Krystal Thurman, Deborah Leuty, Joanne Luttrell, Connie Lucas, Beth Crane, Nikki Niepoetter.
 - J. **2016/2017 School Calendar:** Mrs. Foppe discussed the 2016/2017 school calendar. Next year we will have Parent/Teacher Conferences on 2 nights.

This will allow us to take the Wednesday off before Thanksgiving. This calendar aligns with the high school and feeder schools.

- K. Engagement Proposal for 2016, 2017, 2018 from Leymone Hardcastle & Co., LTD:** Superintendent Foppe presented the engagement proposal for our annual audit from Leymone Hardcastle & Co., LTD.
- L. Memorandum of Understanding for Negotiations:** Superintendent Foppe indicated that SETA would like to approach our negotiations in another way. The MOU will allow us to proceed with 2 representatives from each party, with the superintendent as the facilitator, and that we can begin before the April 15th date.
- 10. Motion to adjourn to Executive Session to discuss personnel, compensation, dismissal of specific employees and pending litigation.** Motion to adjourn to Executive Session to discuss personnel, compensation and pending litigation made by Gaston, seconded by Crow at 6:40 P.M. Roll Call Vote: Gaston-Yes, Ambuehl-Yes, Richards-Yes, Squibb-Yes, Crow-Yes, Barbee-Yes.
- Motion to return to regular open session made by Gaston, seconded by Richards at 7:44 P.M. Roll Call Vote: Gaston-Yes, Ambuehl-Yes, Richards-Yes, Squibb-Yes, Crow-Yes, Barbee-Yes.
- 11. Items Requiring Action/Approval:**
- A. Approve Second Reading of PRESS Plus Issue #90:** Motion to Approve the Second Reading of PRESS Plus Issue #90 made by Richards, seconded by Crow: Roll Call Vote: Richards-Yes, Squibb-Yes, Crow-Yes, Barbee-Yes, Gaston-Yes, Ambuehl-Yes.
- B. Approval of the Release of an RFP, Request for Proposal:** Motion to Approve to release the Request for Proposal (RFP) made by Squibb, seconded by Gaston: Roll Call Vote: Squibb-Yes, Crow-Yes, Barbee-Yes, Gaston-Yes, Ambuehl-Yes, Richards-Yes.
- C. Approval of Health Life Safety Amendment:** Motion to Approve the Health Life Safety Amendment made by Crow, seconded by Squibb: Roll Call Vote: Squibb-Yes, Crow-Yes, Barbee-Yes, Gaston-Yes, Ambuehl-Yes, Richards-Yes.
- D. Approve Field Trips:** Motion to Approve the field trips to Grants Farm and to the Miners Game made by Gaston, seconded by Ambuehl. Roll Call Vote: Gaston-Yes, Ambuehl-Yes, Richards-Yes, Squibb-Yes, Crow-Yes, Barbee-Yes.
- E. Approve Math Curriculum:** Motion to Approve the Math Curriculum of Engaged New York, Eureka Math, and Live Binders made by Richards, seconded by Crow. Roll Call Vote: Richards-Yes, Squibb-Yes, Crow-Yes, Barbee-Yes, Gaston-Yes, Ambuehl-Yes.

F. **Approve Summer Maintenance and Ground Projects:** Tabled until April meeting.

G. **Approve Phones and Bleachers Bid Process:** Motion to Approve the bid process for phones and bleachers made by Ambuehl, seconded by Crow. Roll Call Vote: Ambuehl-Yes, Richards-Yes, Squibb-Yes, Crow-Yes, Barbee-Yes, Gaston-Yes.

H. **Approve Letters of Intent to Retire:** Motion to Approve Letter of Intent to Retire from Mike Waller made by Gaston, seconded by Ambuehl. Roll Call Vote: Gaston-Yes, Ambuehl-Yes, Richards-Yes, Squibb-Yes, Crow-Yes, Barbee-Yes.

Motion to Approve Letter of intent to Retire from Jenny Carlson made by Gaston, seconded by Richards. Roll Call Vote: Gaston-Yes, Ambuehl-Yes, Richards-Yes, Squibb-Yes, Crow-Yes, Barbee-Yes.

I. **Approve Letters of Resignation for Extra-Curricular Positions:** Motion to Approve Letter of Resignation from Amy Daniels as Cheerleading coach made by Squibb, seconded by Crow. Roll Call Vote: Squibb-Yes, Crow-Yes, Barbee-Yes, Gaston-Yes, Ambuehl-Yes, Richards-Yes.

Motion to Approve Letter of Resignation from Suzanne Hope as Cheerleading Coach made by Squibb, seconded by Gaston. Roll Call Vote: Squibb-Yes, Crow-Yes, Barbee-Yes, Gaston-Yes, Ambuehl-Yes, Richards-Yes.

J. **Approve the Honorable Dismissal of Non-Certified Employees:** Approve the Honorable Dismissal of non-certified employee Krystal Thurman effective the end of 2015/2016 school year due to the uncertainty of enrollment and funding made by Gaston, seconded by Ambuehl. Roll Call Vote: Gaston-Yes, Ambuehl-Yes, Richards-Yes, Squibb-Yes, Crow-Yes, Barbee-Yes.

Approve the Honorable Dismissal of non-certified employee Deborah Leuty effective at the end of 2015/2016 school year due to the uncertainty of enrollment and funding made by Crow, seconded by Squibb. Roll Call Vote: Crow-Yes, Barbee-Yes, Gaston-Yes, Ambuehl-Yes, Richards-Yes, Squibb-Yes.

Approve the Honorable Dismissal of non-certified employee Joanne Luttrell effective the end of the 2015/2016 school year due to uncertainty of enrollment and funding made by Squibb, seconded by Gaston. Roll Call Vote: Squibb-Yes, Crow-Yes, Barbee-Yes, Gaston-Yes, Ambuehl-Yes, Richards-Yes.

Approve the Honorable Dismissal of non-certified employee Connie Lucas effective the end of 2015/2016 school year due to uncertainty of enrollment and funding made by Gaston, seconded by Squibb. Roll Call Vote: Gaston-Yes, Ambuehl-Yes, Richards–Yes, Squibb-Yes, Crow-Yes, Barbee-Yes.

Approve the Honorable Dismissal of non-certified employee Beth Crane effective the end of the 2015/2016 school year due to uncertainty of enrollment and funding made by Ambuehl, seconded by Squibb. Roll Call Vote: Ambuehl-Yes, Richards-Yes, Squibb-Yes, Crow-Yes, Barbee-Yes, Gaston-Yes.

Approve the Honorable Dismissal of non-certified employee Nikki Niepoetter effective the end of the 2015/2016 school year due to uncertainty of enrollment and funding made by Squibb, seconded by Gaston. Roll Call Vote: Squibb-Yes, Crow-Yes, Barbee-Yes, Gaston-Yes, Ambuehl-Yes, Richards–Yes.

- K. Approve the 2016/2017 School Year Calendar:** Approve the 2016/2017 school calendar made by Crow, seconded by Squibb.
Roll Call Vote: Crow-Yes, Barbee-Yes, Gaston-Yes, Ambuehl-Yes, Richards–Yes, Squibb-Yes.
- L. Approve the Engagement Proposal from Leymone Hardcastle & Co., LTD:** Approve the Engagement Proposal from Leymone Hardcastle & Co., LTD for 2016, 2017, 2018 made by Gaston, seconded by Ambuehl. Roll Call Vote: Gaston-Yes, Ambuehl-Yes, Richards–Yes, Squibb-Yes, Crow-Yes, Barbee-Yes.
- M. Approve the Memorandum of Understanding Regarding negotiations between the Salem #111 Board of Education and Salem Elementary Teachers’ Association:** Approve the Memorandum of Understanding Regarding Negotiations between Salem #111 Board of Education and Salem Elementary Teachers’ Association made by Richards, seconded by Gaston. Roll Call Vote: Richards-Yes, Squibb-Yes, Crow-Yes, Barbee-Yes, Gaston-Yes, Ambuehl-Yes.
- 12. Motion for adjournment:**
There being no further agenda items a motion made by Ambuehl seconded by Richards to adjourn the meeting at 7:50 P.M. Roll Call Vote: Ambuehl-Yes, Richards-Yes, Squibb-Yes, Crow-Yes, Barbee-Yes, Gaston-Yes.

President

Secretary